

## PROJECT RENEWAL – SAFE HAVEN

### EMPLOYMENT OPPORTUNITY

#### PART-TIME CASE AIDE (3 –11 P.M. SHIFT; FRI - SUN)

Join the staff at Safe Haven, a 24-hour transitional shelter and day service program for homeless mentally ill adults referred by local outreach teams. Located in the Clinton Residence, the Safe Haven is a nontraditional program offering a low demand approach to individuals who normally avoid larger shelter-based programs.

As part of our multi-disciplinary team, you will work closely with clinical staff to assist individuals in their rehabilitation and reconnection to supportive housing and other community supports. Responsibilities include direct care, assessment, medication supervision, escorting to appointments and other advocacy work, along with participation in team meetings and case planning.

**Requirements:** High School Diploma or GED; Experience with the population preferred

**Please send/ fax/ email resume to:**

**Jim Mutton, Director of Residential Services**

Project Renewal – Clinton Residence

448 West 48<sup>th</sup> Street

New York, NY 10036

Fax: (212) 582-0038

[jim.mutton@projectrenewal.org](mailto:jim.mutton@projectrenewal.org)

September 21, 2008

PROJECT RENEWAL CHEMICAL DEPENDENCY MEDICALLY SUPERVISED  
WITHDRAWAL SERVICE

JOB DESCRIPTION:           MEDICAL AIDES

REQUIREMENTS:

High School Diploma/GED, or experience working with homeless substance abuse clients. Must be able to read and write legibly, as well as file alphabetically. Spanish speaking a plus but not required. Knowledge of Home Health Care. Must be able to function as a member of a multidisciplinary team.

RESPONSIBILITIES:

Complete all initial contact paperwork. Assist clients with showers and delousing, if necessary. Assist nursing with care of clients. Clean and sterilize discharge beds. Do laundry and serve meals. Assist with general upkeep of facility. Escort clients when needed to hospitals and/or clinics. Any other duties as assigned. Help maintain quiet and safety for clients and staff. Medical Aide will be supervised by Registered Nurse and Program Director.

CONTACT:

Geneva Simonds, Director  
212-533-8400 ext 361

FAX: 212-505-1823

9/18/08

## **POSITION AVAILABLE**

### **CASE MANAGER**

#### **Project "PRIDE" at Fort Washington**

Project Renewal's On-site Rehabilitation program serving chronically mentally ill and MICA men at the Fort Washington Armory seeks a case manager to:

- Provide outreach, intake and assessment of clients' level of functioning and rehabilitation needs.
- Facilitate clients' re-entry back into the community via group work and individual counseling.
- Maintain accurate and up-to-date clinical documentation.

Requires a minimum of a Bachelor's Degree and experience working with a substance abusing and psychiatrically disabled population.

Position is full time. Salary commensurate with degree and experience.

Please direct inquiries to:

**Renee Williams-Bond  
Program Coordinator  
Fax#: (212) 740-1281**

**NO PHONE CALLS PLEASE.**

9/22/08

## FT. WASHINGTON MICA PROGRAM

Project Renewal operates a 200-bed transitional living program for men who are chronically mentally ill or mentally ill chemical abusers (MICA).

Position: FULL TIME CASE MANAGER

Qualifications:

- Masters in psychology, rehabilitation counseling, or social work ( preferred),or Bachelor's degree, with minimum two years appropriate experience (acceptable).
- Experience working with clients who have a serious and persistent mental illness and a substance abuse history.

Responsibilities:

- Provide individual, weekly, long-term supportive therapy for clients diagnosed with schizophrenia, mood, personality, and substance-related disorders.
- Accountable for primary treatment including: developing therapeutic alliances, monitoring client stability, assisting with crisis intervention/hospitalizations, enhancing rehabilitation and socialization skills, and facilitating the entire housing placement process.
- Develop individual treatment plans in collaboration with multidisciplinary team; provide on-going clinical documentation.
- Lead weekly counseling and rehabilitation groups focusing on relapse prevention, sobriety support, goal setting, managing strong emotions, symptom identification and management, problem solving, family issues, and coping with painful feelings.

Please fax resumes to:

Ricco Cox, MSW  
Clinical Director  
Ft. Washington MICA Program  
Fax: 212-740-1281

No phone calls please.